

“Identifying, preserving, and making available for use Seneca’s documentary heritage and special collections.”

## About Us

Seneca Archives and Special Collections plays a vital role in preserving and promoting the history of Seneca Polytechnic, while also supporting the institution’s current administrative functions and legal responsibilities.

We acquire and preserve records of enduring value generated through the daily activities of Seneca’s faculties and administrative offices. In addition, we collect materials from individuals and organizations closely connected to Seneca—such as professors, alumni, and other notable members of the Seneca community.

Our special collections, which include rare and unique resources, are curated to enrich teaching and enhance student learning.

The archivist is available for consultation on all matters related to archival research, special collections, and best practices in records management at Seneca.

## Reprographic Services

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Seneca Libraries Reference Desk, March, 1988  
Source: Department of Media Production fonds

**Seneca** | ARCHIVES

AND SPECIAL COLLECTIONS

## Research Policies and Regulations



AV Equipment at Seneca’s Finch  
Campus Library, August, 1974

Source: Department of Media Production fonds

**Seneca** | LIBRARIES

Seneca Libraries and Learning Services, 2025



The Seneca Scouts Women's Hockey Team receiving a trophy from President W.T. Newnham, circa 1979–1980.  
Source: Department of Athletics and Recreation

## Our Holdings

### What do we collect?

- Internal Records**  
 Official records generated through the daily operations of the institution, to which Seneca holds legal ownership. They are transferred from the various departments and faculties that comprise the institution.
- External Records**  
 These consist of materials created or maintained by individuals or organizations closely affiliated with Seneca, including former presidents, distinguished alumni, notable faculty, and groups with enduring ties to Seneca.
- Special Collections**  
 This category includes rare or unique items—such as rare books or works of art—that are considered irreplaceable or of exceptional value. These materials are housed separately from archival holdings and are curated to support both student and faculty learning.

## Citation

All references to materials from Seneca Archives and Special Collections in publications, academic papers, or other secondary sources must be cited accurately and consistently. Citations should include the accession number (with corresponding box, file, and item numbers), the name of the fonds or collection, and the name of the Archives.

*“Everything I have learned of Seneca’s history has come from the Archives. Without the Archives, I would not have that background.”*  
—Dale McCartney

*Visiting Researcher, University of British Columbia*



Fashion Students at Sheppard Campus, September, 1967  
Source: Department of Media Production fonds



Future Prime Minister Joe Clark Meets with Seneca's first President W.T. Newnham, October 1976.  
Source: Department of Media Production Fonds

## Visit Us

Seneca Archives and Special Collections welcomes all members of the Seneca community and the general public, offering in-person access by appointment and 24/7 availability to many resources online.

### HOURS

Monday - Friday  
9AM - 5PM (by appointment)

## Contact Us

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